

DEPARTMENT SPRING ANNOUNCEMENTS

1. **DEPARTMENT CONVENTION**- All of the following forms were supplied to you in your District Commander/District Adjutant packets that were mailed to all District Commander and Adjutants at the end of March. They are due to the Department by **June 1, 2022** with the District Commander's signature (thank you to those who have already submitted).
 - a. **Convention Committee Appointments**
 - b. **Ballot Clerk Certification**
 - c. **Department Assistant Sergeant at Arms**
2. **CONVENTION YEARBOOK**- All Department Officers and Committee Chairs are to have their pictures and their reports (150 words or less) for the Convention Yearbook to Angie at angela@wilegion.org no later June 1, 2022.

Please send sooner if possible

Please do not mail in pictures and reports, they need to be emailed. **Department Officers**, if you wish this to also be your report to the DEC on Thursday July 14th, please indicate that when submitting your report. **PLEASE NOTE: THE YEARBOOK REPORT AND THE REPORT TO THE DEC ARE 2 SEPARATE REPORTS, WITH DIFFERENT DUE DATES.**
3. **AWARDS**- All Americanism award nominations are due to Headquarters by June 1, 2022.
4. **DEPARTMENT STANDING COMMITTEE APPOINTMENTS**- District Commanders need to submit recommendations for Department Standing Committees for the next Department Commander. Forms were sent in your District Commander/District Adjutant packet for Department Convention, and can be found on the website under the Get Connected tab-Committees and Commissions. Forms can be submitted at any time that they are completed.
5. **REPORTS DUE**- CPR, VA&R and C&Y reports are due to Headquarters by June 1, 2022.
6. **CELEBRATION OF FREEDOM**- Please help promote the event state wide. Share all social media posts, and if you have any corporate or foundation connections, please let Department know so we can reach out to them. There will be an American Legion Family Battle of the Bowls Chili cookoff. Winners will receive a trophy and 50% of their votes in cash. There will be winners in the following categories: Legion, Auxiliary, SAL, Riders, 1st Responders.
7. **NATIONAL CONVENTION**- All of the following forms were supplied to you in your District Commander/District Adjutant packets that were mailed to all District

Commanders and Adjutants at the end of March. They are due to the Department by **June 1, 2022** (thank you to those who have already submitted).

a. **National Delegates Assignment Form**

b. **National Assistant Sergeant at Arms**

NOTE: All attending the National Convention, including guests, have to register through Department per National rules. The registration form is on wilegion.org.

***All National & Department Convention Forms are on wilegion.org.**

8. **NATIONAL MEMBERSHIP WORKSHOP**- July 28-30, 2022

9. **PAYMENT VOUCHERS**- All vouchers for reimbursement must be submitted by the end of the Spring Meetings to the Department Adjutant for those that receive reimbursement. Please make sure all vouchers have been signed by the Committee Chairman.